

Trees, Parks, Recreation Board (TPR) – City of Oxford, GA
Minutes of Meeting
5:00 P.M., April 9, 2013
Council Meeting Room, Oxford City Hall

Attendance

Members: Chairman Cheryl Ready, Secretary LaTrelle Oliver, Simon Perryman, Hulon Clemons.

Non-voting participant: Anderson Wright.

City Manager: Bob Schwartz.

City Supervisor: Jody Reid.

Call to Order Chairman Cheryl Ready called the meeting to order.

Vote to approve meeting's agenda with the addition of one item (include Connie's notes). LaTrelle Oliver made the **motion** to approve the amended agenda. Hulon Clemons seconded the motion. Motion approved by Cheryl Ready, LaTrelle Oliver, Simon Perryman, Hulon Clemons.

Vote to approve minutes of meeting on February 12, 2013: With one correction, noted in official minutes, Cheryl Ready made the **motion** to approve the minutes. Simon Perryman seconded the motion. Motion approved by Cheryl Ready, LaTrelle Oliver, Simon Perryman, Hulon Clemons.

Preliminary Presentations

1. Chairman Ready presented a short Power Point covering Roberts Rules of Order as they apply to the Oxford TPR Board.
2. City Manager Bob Schwartz presented to the Chairman and to the Secretary notebook copies of the Georgia Municipal Association Publication **Government in the Sunshine, A Guide to Georgia's Open Meetings and Open Records Laws for Municipal Officials, Tenth Edition, June 2012**. See p. 21 for 50-14-1: (a) (1) (C) and p. 25 (e) (2) (B).

OLD BUSINESS

1. Evaluate 2013 Arbor Day Festivities – Suggestions: (a) The play was highly successful; continue to include kids from local schools and community in the program. (b) If weather is cold, have more hot chocolate. (c) Increase preplanning to include more publicity and sooner.
2. Update Work Plan for 2013 to include remainder of the year. Connie and City Staff will review.

NEW BUSINESS

1. Ideas for TPR projects – Suggestions: (a) Identify the Yarbrough Oak site with a significant marker; City Manager will research current legal status (ownership) of the site now that the tree has been removed. (b) Request in a letter from TPR Chairman to Oxford's Mayor and Council that the FY2014 budget include a new staff position for an appropriately knowledgeable person to maintain upkeep of the City's several parks. (c) Offer to the citizens of Oxford and surrounding areas two tree care workshops annually; see attached notes from Arborist Connie Head.
2. LaTrelle Oliver made the **motion** to proceed with plans for a volunteer work day on Saturday, May 4, 2013, at George Street Park that would include a hands-on pruning demonstration; Hulon Clemons seconded the motion; motion approved by Cheryl Ready, LaTrelle Oliver, Simon Perryman, Hulon Clemons. Chairman Ready will draft a brochure for including in the May utility bills.

3. Discussion of City budget for TPR, FY2014 – City Manager will review Arborist Head's notes for inclusion in Council's budget considerations.
4. Oxford College Plan for new dormitory, East Village III, on Haygood Street. Chairman Ready has been invited by the City Planning Commission to be present at future meetings concerning the plan. She displayed and reviewed with TPR Board the current landscape architecture renderings.

Closing:

1. Announcement: Next TPR Board meeting date, June 11, 2013.
2. **Motion** to adjourn was made by LaTrelle Oliver, seconded by Simon Perryman, approved by Cheryl Ready, LaTrelle Oliver, Simon Perryman, Hulon Clemons.

Respectfully submitted by

LaTrelle Oliver, Secretary

DRAFT